

Our **NEW** communication and learning platform is called **Edsby**, we are excited to share it with you.

As a parent/guardian you will be able to:

- ✓ enter attendance
- ✓ stay informed on your child's learning and school events
- ✓ communicate with teachers
- ✓ view report cards



If you have a personal email on file with us, you will receive an Edsby invitation. If you don't see the email invitation, check your junk or spam folder.

In the email you will be prompted to activate a new Edsby account, **click to accept.**

Once you have accepted you will be **redirected to an Edsby page** where you can register a parent account.



Edsby works in all browsers, iOS, and Android devices. The Edsby App is available in all app stores. Accessing Edsby through a desktop or laptop provides the most robust service, but most everything can be done through the app.

When registering for your parent Edsby account:

1



Once directed to the Edsby page, you will see which children are linked to your parent profile. If the children identified are correct, proceed by **clicking on the button that looks like this** →

I don't have an Edsby parent account at Medicine Hat School Division

Parents only need one account for all their children, even if they attend different schools. If you already have an account in Edsby for a different child, you do not need to sign up for another account.

2



You will then be prompted to create a password. Your email is your username. **Each guardian must have a unique email to receive an invite. Contact school office if you need to add one.**

3



When using the web based version for the first time, you will be prompted to review your account information and submit any needed changes. This does not automatically update your information, but alerts the school of the error you identified. **Contact your school if it continues to be incorrect.**



Website: The website address for our Division is mhpsd.edsby.com **TIP:** Bookmark it for quick access!



APP: To log into the app, you need to enter the Edsby server name **MHPSD**.